



## **PRIVACY NOTICE regarding film and audio recordings and contact details in the context of online events.**

We wish to inform you about how your personal data will be used.

**For technical reasons it is unfortunately not possible for you to participate in online events and NOT consent to the processing of your data. By participating in online events, you thus automatically consent to the processing of your data by the IASS, by the cooperation partners at the event in question, and by the relevant video conferencing provider.**

Please consult the information on data transfer in Section 3.

Information on the processing of your data by

- **GoToMeeting/GoToWebinar** can be found [HERE](#).
- **zoom** can be found [HERE](#).
- **DFNconf** can be found [HERE](#).
- **Webex** can be found [HERE](#).
- **YouTube** (Google) can be found [HERE](#).

### **1. Name and contact details**

#### **a. Responsible body**

##### **Institute for Advanced Sustainability Studies e.V. (IASS)**

Berliner Straße 130  
14467 Potsdam  
Telephone: +49 331 28822-300  
Fax: +49 331 28822-310  
E-mail: [info@iass-potsdam.de](mailto:info@iass-potsdam.de)

#### **b. Name and contact details of the Data Protection Officer**

Frau Eva Grübel-Hoffmann  
ITM Ges. für IT-Management  
mbH Bürgerstraße 81  
D-01127 Dresden  
Tel.: +49 351 30711870  
[datenschutz@itm-dl.de](mailto:datenschutz@itm-dl.de)  
<https://www.itm-dl.de>



## **2. Processing of your personal data**

### **a. What data do we use and how is it collected?**

Video and audio recordings may be made in the context of online events (co-)organised by us via GoToMeeting/GoToWebinar, DFNconf, Webex or zoom. These may be made available on YouTube.

You do, of course, have the possibility to deactivate your video function. By using GoToMeeting/GoToWebinar, Webex, zoom or YouTube, you automatically send your contact details to GoToMeeting/GoToWebinar (in the US), Webex (in the US) or zoom (in the US) and also to the IASS. This data then appears in the list of participants in the GoToMeeting/GoToWebinar, Webex, zoom or YouTube account used for this online event.

When using DFNconf, your data will be processed within Germany. You also have the option of joining the DFNconf session via Pexip. In this case, you submit your contact details to Pexip (in Norway), and thus to the IASS. The user name you provide will appear in the list of participants at the online event.

### **b. For which purposes and on what legal basis do we process your data?**

Your data is used to conduct the online event.

Our data protection practice is in accordance with current legal regulations, in particular the German Federal Data Protection Act (BDSG) and the General Data Protection Regulation of the EU (GDPR).

We collect and process personal data insofar as you have provided consent (Art. 6 Abs. 1 lit. a). By participating in the event, you automatically provide your consent.

The resulting recordings are used for non-commercial, follow-up purposes only.

### **c. How long do we retain your data?**

We generally delete personal data when there is no need for further storage.

According to the afore-mentioned providers, communication-related meta data will be deleted as soon as its retention is no longer necessary for the provision or maintenance of the service (the video conference).

Files and images shared with Zoom during a video conference are deleted 31 days after the meeting concludes.

Recordings that we publish on Youtube or other online platforms/websites to document our research and public relations work are stored until we receive your revocation of consent or their retention is no longer necessary (e.g. the recordings are no longer of topical relevance). Such content will be deleted to the extent that this is technically feasible.



### **3. Transfer of personal data**

#### **a. Who will be able to access your personal data?**

Your data will be accessible only to those departments within the IASS that need it to perform the above-mentioned purposes and legal obligations.

#### **b. Will your data be transferred to a third country or international organisation?**

Your data will be transmitted for documentation purposes to the cooperation partners of this online event. More details can be found in the invitation and/or the agenda. If data is transferred to third countries in the absence of an adequacy decision, we cannot guarantee an adequate level of protection for your personal data.

By using GoToMeeting/GoToWebinar, Webex, zoom or YouTube, your data is transferred to the US. The United States do not provide an adequate level of protection for your personal data. The Foreign Intelligence Surveillance Act (FISA) determines which surveillance programmes are used by the US. Furthermore, as an EU citizen you do not have the right to sue in a US court.

We have taken appropriate technical and organisational steps to minimise the risks associated with data transfer to third countries. Among other things, we have entered into contract processing agreements with LogMeIn Ireland Limited, the provider of GoToMeeting and GoToWebinar. Data is transferred via an encrypted connection.

### **4. Your rights**

Under the GDPR you have a right to access (Art.15 GDPR), rectification (Art.16 GDPR), erasure (Art.17 GDPR), restriction of processing (Art.18 GDPR), portability (Art.20 GDPR). You also have the option to withdraw your consent at any time. Please contact us if you wish to exercise these rights.

If you believe that the processing of your personal data violates existing data protection regulations, you may lodge a complaint to a supervisory authority without prejudice to other legal remedies. In particular, you may lodge a complaint with a supervisory authority in the Member State in which you reside, at your place of work or at the place where the alleged infringement occurred.

### **5. Note on the translation**

This English translation is provided for information purposes only. The original German text is binding in all respects. In the event of discrepancies between the English and German versions, the German version shall prevail.